

Company Name

Trading Name (if different from above)

Tel

Address 1

Fax

Address 2

Address 3

Email

Town

County

WWW.

Post Code

Company status *tick as appropriate* Plc Limited Partnership Sole Trader

Company Registration Number
or National Insurance Number

Company Turnover
Turnover Year

CIS CARD NUMBER

CIS TYPE 4 }
delete as appropriate 6 } To be viewed by Buxtons
5 } Please supply company letterhead

VAT NUMBER

Year company founded

Parent company

Do you have design facilities yes or no

Ultimate HLDG Co

Do you have professional indemnity insurance yes or no *expiry date*

Are you quality assured to BS5750 / ISO9000 etc ?
 no
 yes

Do you have public liability insurance yes or no *expiry date*

Certificate no _____
Organisation _____

Directors and Key Company Staff

Position
Position
Position

Estimator / Surveyors name

Address if different from above

On what basis do you tender for work ?
Labour Only
Labour and Plant
Labour, Plant & Materials
Labour, Plant & Materials inc design *tick as appropriate*

Other : _____

Post Code

Has your company or its directors traded under a different name?

No
Yes

Name
Name

Date of Change
Date of Change

Types of work undertaken

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Health & Safety

Is your work high or low risk *delete as appropriate*

HIGH / LOW

Do you have a company health & safety policy

delete as appropriate

NO
YES

→ PLEASE ENCLOSE
A COPY

Please identify by name and company the person responsible for health & safety

If you carry out design, please state your procedures for ensuring compliance with CDM requirements : _____

Have you ever been prosecuted by the HSE or been issued with any Improvements or Prohibition Notices ? _____ *if yes please attach details*

Please attach latest Company accident statistics (including last 5 years records)

Areas of Southern England which you are prepared to work *delete as appropriate*

Bedfordshire / Hertfordshire / Essex / Northern Kent / Kent Weald / East Sussex / West Sussex Hampshire / Surrey / Berkshire / Middlesex / Buckinghamshire / Oxfordshire Within the M25 / Central London / North London / East London / South London / West London

Strength of labour force

Total

Operatives
Supervisors
Office Staff
Managers
Directors

Types of plant
owned or leased

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Are you members of any trade associations? If so which

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Size of contracts that can be undertaken

Min value (£)000 Max Value (£)000

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Recent contracts undertaken for others

Job title

Contract date

Value (£000s)

Main Contractor

Phone No

Contact

Job title

Contract date

Value (£000s)

Main Contractor

Phone No

Contact

Job title

Contract date

Value (£000s)

Main Contractor

Phone No

Contact

for office use

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Signed for and on behalf of : _____ M _____ Date : _____

Checklist

(tick where appropriate)

Enclosed copies

- Company Literature
- Health & Safety Policy
- Accident statistics
- Insurance policies
- References

Any Comments

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Please return to :

Buxton Building Contractors Limited
Purchasing Department
Wavel House 34 Westway
Caterham
Surrey CR3 5TP